

Office 365 for Power Users

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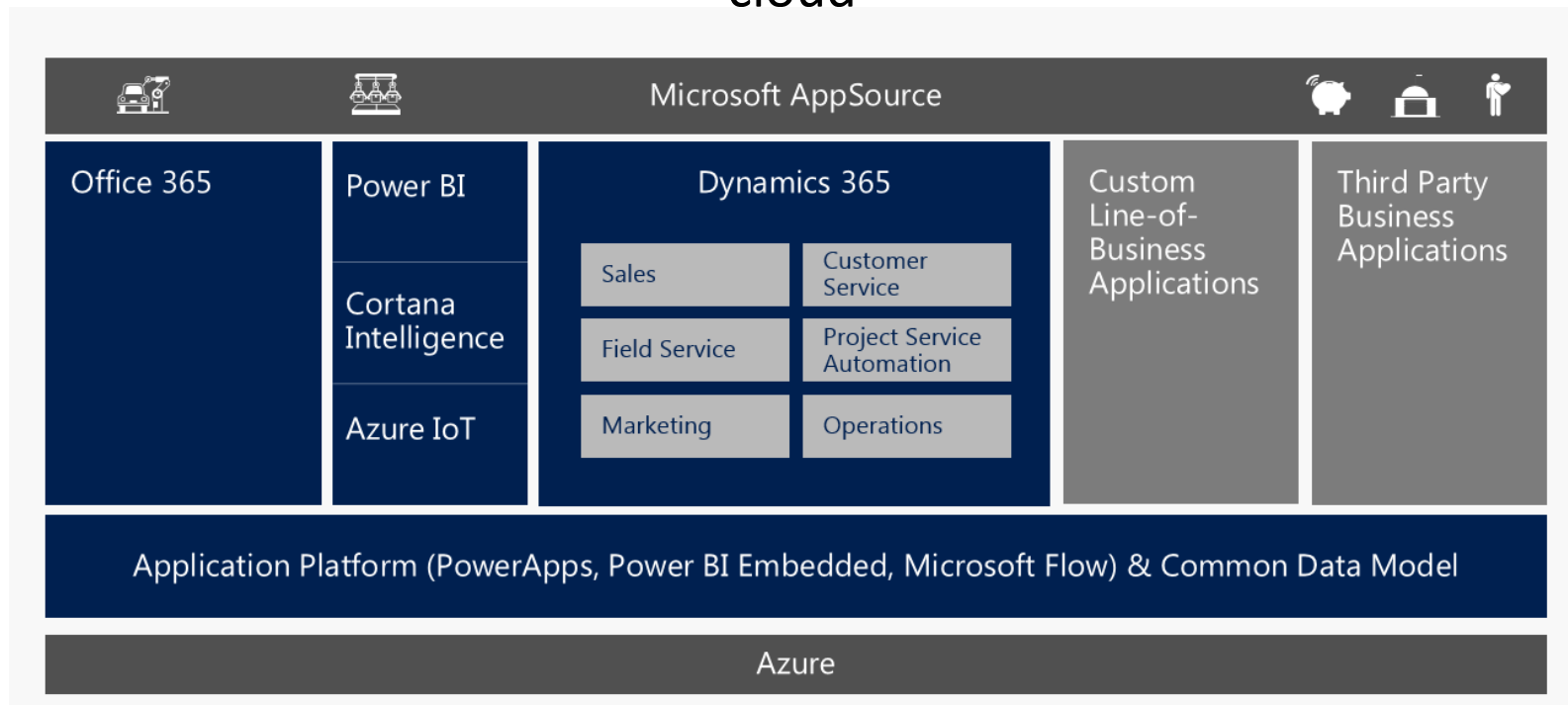
Office 365

- Office 365 is Microsoft Brand Name for group of software service they provide over cloud.
- Beta Test in 2010.
- Launched in June 2011.
- Software as a service.
- It contains Bundle of (SharePoint, Mail, Skype for business, Yammer, Delve, Sway, OneDrive, Videos).

Office 365 Benefits

- Familiar and full Office applications are available online.
- Advanced IT controls and configuration.
- Optimized experiences for common devices.
- Reliable services run at scale with a 99.9% SLA.
- Continuous innovation.
- Trusted service.

Only Microsoft has all the pieces to deliver an intelligent business cloud



Demo

- Walk Through Office 365 Admin page.
- Walk Through some Office 365 components.

PowerApps

- **PowerApps** is a collection of software services and apps that work together to fundamentally transform and accelerate how you build and share custom line of business applications.
- PowerApps connects to the **cloud services and data sources** you're already using, giving you the ability to **quickly build apps** that suit specific needs.
- PowerApps also integrates with **Microsoft Flow**, making it possible to trigger workflows from within apps.

Parts of PowerApps

- **PowerApps Studio for web** or **PowerApps Studio for Windows**.
- **Admin Center**.
- **PowerApps Mobile**.

PowerApps makes it easy for **business analysts** and other subject matter experts to **create apps using the skills you already have**.

Demo

- Demo Power Apps parts.
- Demo PowerApps Studio.
- Demo creation of PowerApps.
- Demo PowerApps Environments.

Microsoft Flow

Microsoft Flow is a service that allows you to create **automated workflows** between your favorite applications and services to synchronize files, get notifications, collect data, and more. For example, you could log your favorite Twitter user's tweets to an Excel file, or get an email notification every time a new item is posted to a Sharepoint list. Or maybe you could add popular Twitter followers talking about your company as leads in Dynamics CRM and then send a follow-up email.

Creating and administering flows

- To create and administer flows, you can use the web app, or the Microsoft Flow mobile app for [Android](#), [iOS](#), or [Windows Phone](#). Whichever platform you choose, it's easy to diagnose issues, synchronize data, and more:
- Turn flows on or off from wherever you are.
- See when a flow has failed.
- Review detailed run history reports.
- View and filter runs by notification type.

Building blocks of a flow

- Whether you're building a flow from a template or from scratch, your flows will contain **building blocks** that work together in certain ways, much like a flowchart.
- **Services** are sources and destinations of data in a flow.
- **Triggers** are events that start a flow.
- **Actions** are tasks accomplished by the flow.
- **Conditions** allow for branching if/then logic in a flow.
- **Loops** are for iterating over actions more than once.

Demo

- Copying files.
- Collecting data.
- Approvals.
- Manage Flow.

Office 365 Chat Based Workspace(Teams)

What Microsoft Teams offers to you?

- Chat for Teams, you can create teams where each team is responsible for something and
- Hub for teamwork: where your team can get access to the information they are looking for
- Customizable for each team: you can tailor the workspace based on your team needs
- Secure for teams: the Microsoft Teams is secure and has the compliance features you expect from Office

Demo

- Demo Microsoft Teams
- Demo other Office 365 parts if there is time

References

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